

INSTRUCTIONS FOR COMPLETING THE MONTHLY REPORT FOR HAZARDOUS WASTE TREATMENT, STORAGE, DISPOSAL, OR RECYCLING FACILITIES

This form is to be completed by hazardous waste treatment, storage, disposal, or recycling facilities and should reflect all hazardous wastes, whether generated on-site or off-site, which were managed in permitted or interim status units at the site during the reporting month.

In the upper right hand corner, enter your EPA ID number and the month and year covered by the report.

Enter your business/plant name, telephone number, plant location, and mailing address.

Indicate page number and total number of pages in the report.

At the bottom of each page of the report, enter the amount (in pounds) of waste covered by that page. **FORM(S) WITHOUT AN AMOUNT ON EACH PAGE WILL BE REJECTED AS INCOMPLETE.** This entry helps the Department insure accuracy in the data entry process.

Identify which TSDf management activity below most closely matches your facility to determine what information is required in each column of the form.

For wastes which were previously reported on a monthly report but for which the actual handling method(s) was(were) different than that reported, please amend the appropriate monthly report page and forward to the Department.

TSDf Management Activity	EPA Waste No. Column 1	Generator EPA ID No. Column 2	Transporter EPA ID No. Column 3	Amount Managed in Pounds Column 4	TSDf Handling Codes and Comments Column 5
Accepts hazardous waste from off-site and manages the waste in permitted or interim status units.	All waste codes applicable to the waste.	EPA ID number of the generator of the waste.	EPA ID number of all transporters who handled the waste in the same order they appear on the manifest.	Approximate amount (in pounds) of waste received.	All applicable handling code(s) from the list below which the waste is expected to undergo at the TSDf. If the waste is recycled, include a process code of R01.
Generates hazardous wastes on-site from their own activities and manages the waste in on-site units.	All waste codes applicable to the waste at the time of generation.	EPA ID number of the TSDf.	Leave blank.	Approximate amount (in pounds) of waste treated, stored, disposed, or recycled on-site.	All applicable handling codes from the list below which the waste is expected to undergo at the TSDf. If the waste is recycled, include a process code of R01.

TSDf handling codes
 D79--Disposal via injection well
 D80--Disposal via landfill
 D81--Disposal via land application
 D82--Ocean disposal

S01--Container storage
 S02--Tank storage
 S03--Storage in waste piles
 S04--Storage in surface impoundments

R01--Recycling
 T01--Treatment in tanks
 T02--Treatment in surface impoundments

D83--Disposal via surface impoundment
D99--Disposal via other means

S05--Storage on drip pads
S06--Storage in containment building
S99--Storage by other means

T03--Treatment by incineration
T04--Treatment by other means